Privacy policy

Terms and conditions

- 1. O FELIZ Painel Lda. hereinafter referred to simply as O FELIZ, is the owner of this website and, unless expressly stated otherwise, of all its contents, which are protected by national and international industrial and intellectual property laws.
- 2. By accessing and using this website, the user accepts these terms and conditions governing its operation, which are defined below. The fact that any of the terms and conditions provided may be considered illegal, invalid or ineffective does not affect the validity or alteration of the others.
- 3. The contents of this website may only be used for personal information, therefore any documents published by O FELIZ may be viewed, copied, printed and/or distributed, provided that express reference is made to O FELIZ and that all copyright notices and other mentions of copyright are maintained. The use of content for commercial purposes is excluded; therefore, no content from this site may be modified, transmitted, reproduced, published, licensed, transferred, or sold without the prior written consent of O FELIZ.
- 4. The information provided by O FELIZ on this website does not replace consultation with official sources of information, so O FELIZ does not guarantee the accuracy, precision, timeliness, and completeness of the information provided on the website, and is under no circumstances liable for any losses or damages, direct or indirect, arising from the use or inability to use this site or its contents.
- 5. This website contains links to third-party websites, which are intended solely for the convenience of users, and O FELIZ assumes no responsibility for the accuracy and updating of the content and information or for the privacy policies and terms of use of these sites.
- 6. All personal data collected is submitted voluntarily and objectively by users, who give their express, free and informed consent for its processing by O FELIZ and for the purposes described, as per the information contained in the forms, and is intended exclusively for use by O FELIZ, thus guaranteeing its privacy and protection.
- 7. Personal data is retained only for the time necessary to fulfill the purposes for which it is intended. The period of time during which the data is stored and maintained varies according to the purpose for which the information is processed.
- 8. There are legal provisions that require data to be kept for a minimum period of time. Whenever there is no specific legal requirement, the data will be stored and maintained only for the minimum period necessary for the purposes that motivated its collection or subsequent processing, or for the period of time authorized by the Supervisory Authority, after which it will be deleted.
- 9. O FELIZ will adopt the security measures it deems necessary to guarantee the privacy and protection of users' personal data, with the aim of protecting them from any possible misuse or unauthorized access.
- 10. The personal data collected on this website for the purposes of obtaining information, submitting suggestions or complaints, lost and found items, and requests to the client's provider, through the respective forms will under no circumstances be made available, sold, shared, or disclosed to third parties, nor used for any purposes other than those described at the time of their introduction.
- 11. In accordance with the personal data protection law in force in Portugal, both national and community law, all registered users have the right to access the information available on www.ofelizpainel.com regarding their personal data, for the purposes of updating, rectifying, and/or deleting their personal data. The exercise of these rights must be carried out through the electronic address available in the respective area of the website.
- 12. O FELIZ automatically collects and stores, during normal use of the site, typical server activity information, which is used to generate statistics and measure site activity for the benefit of its users.
- 13. In order to provide a more personalized service, the website www.ofelizpainel.com uses cookies to collect and store information. A cookie is a small information file that is placed on your computer and allows us to remember users' previous choices, dates and routes on the site.
- 14. All browsers allow users to accept, refuse, or delete cookies, namely by selecting the appropriate settings in their respective browser.

You can configure cookies in the "options" or "preferences" menu of your browser. However, disabling cookies may prevent some web services from functioning correctly, affecting, partially or totally, navigation on the website.

15. The following types of cookies are used on the website www.ofelizpainel.com:

Essential

Some cookies are essential to access specific areas of the site. They allow navigation on the site and the use of its applications, such as accessing secure areas of the site through login.

Without these cookies, the services that require them cannot be provided.

Analytical

These cookies gather information relating to your use of the site, for example: which pages you access most frequently. This data can be used to help optimize our web pages and make navigation easier. These cookies do not gather information that identifies you. All information gathered by these cookies is aggregated and, as such, anonymous.

Functionality

These cookies allow website pages to remember the options chosen by the user during navigation, that is, they save the user's preferences regarding the use of the website, so that it is not necessary to reconfigure the website each time they visit it.

Advertising

These cookies help measure the effectiveness of advertising. However, they do not identify the user.

- 16. O FELIZ reserves the right to unilaterally change the terms and conditions of the privacy policy without prior notice and with immediate effect, therefore, regular reading of the privacy policy is recommended. These changes are duly announced on the website.
- 17. This website is governed by national and community law.
- 18. In case of non-compliance with the processing of personal data by O FELIZ, it is informed that the data subject may file a complaint with the national data protection supervisory authority, the <u>National Data Protection Commission</u>.
- 19. If you have any questions or need further information, please contact us at info@ofelizpainel.com
- 20. These privacy and usage policy terms and conditions were updated on March 19, 2018.